

ANNOUNCEMENT FOR CANDIDATES

Important dates:

- Registration for May'19 pass out candidates begins on and from 19th Aug'19.
- Candidates who passed out prior to May'19 but could not appear regular campus due to certain reasons, specified below, are now eligible for August-September-October'19 and their online registration begins on and from 5th Aug'19.

Clearance of Final Examination of Chartered Accountancy Course	Completion of Articleship Course
May, 2019	Completing their articleship by 31 st October, 2019
November 2018 and May 2018 or whose CA Final results were declared in revaluation/re verification after 28 th February, 2019.	Completing their articleship between 1 st May, 2019 and 31 st October, 2019 and have not applied in earlier Campus Placement Programme.

- Last date of registration for both the categories will be 26th August'19 and no extension of date will be possible, if you opt for one bigger and one smaller centre. However, registration only for smaller centres will remain open till 16th September'19.
- In the event wish to change bigger centre you can do so through portal on 27th Sept'19 (upto 5:00 PM)

Campus Interview Schedule:

No.	Centre	Dates
1.	Mumbai & New Delhi	19 th , 20 th , 21 st , 23 rd , 24 th , 25 th & 26 th September, 2019
3.	Chennai	20 th , 21 st , 23 rd , 24 th , 25 th & 26 th September, 2019
4.	Kolkata	21 st , 23 rd , 24 th , 25 th , 26 th & 27 th September, 2019
5.	Bangalore	23 rd , 24 th , 25 th , 26 th , 27 th & 28 th September, 2019
6.	Ahmedabad, Hyderabad, Jaipur & Pune	25 th , 26 th , 27 th , 28 th & 30 th September, 2019
7.	Durgapur & Ernakulam	22 nd October, 2019
8.	Bhubaneswar, Chandigarh, Coimbatore, Indore & Kanpur	24 th & 25 th October, 2019
9.	Thane & Noida	24 th & 25 th October, 2019

Dates for registration, short listing, consent and Written Test/Psychometric Test (if any) giving:

S. No.	Centre	Last Date for company Registration	Last Date of online Short listing by Companies (Ist Round)	Online Consent giving by Candidates (Ist Round)	2nd round online Short listing by Companies	Online Consent giving by Candidates (2nd Round)	Written Test /Psychometric Test (if any)
1.	Mumbai & New Delhi	20 th August, 2019	6 th September, 2019	7 th to 10 th September, 2019	11 th September, 2019	12 th September, 2019	16 th September, 2019
2.	Chennai	20 th August, 2019	6 th September, 2019	7 th to 10 th September, 2019	11 th September, 2019	12 th September, 2019	17 th September, 2019
3.	Bangalore	20 th August, 2019	6 th September, 2019	7 th to 10 th September, 2019	11 th September, 2019	12 th September, 2019	18 th September, 2019
4.	Kolkata	20 th August, 2019	6 th September, 2019	7 th to 10 th September, 2019	11 th September, 2019	12 th September, 2019	19 th September, 2019
5.	Ahmedabad, Hyderabad, Jaipur & Pune	20 th August, 2019	6 th September, 2019	7 th to 10 th September, 2019	11 th September, 2019	12 th September, 2019	20 th September, 2019
6.	Durgapur, Ernakulam & Kanpur	30 th September, 2019	16 th October, 2019	17 th October, 2019	18 th October, 2019	19 th October, 2019	On the day of Interview
7.	Bhubaneswar, Chandigarh, Coimbatore, Indore, Noida & Thane	30 th September, 2019	16 th October, 2019	17 th October, 2019	18 th October, 2019	19 th October, 2019	22 nd October, 2019

Notes: 1. Sharing of database for Companies registered at S. No. 1, 2, 3, 4 & 5 centers begins on 29th August, 2019

2. Sharing of database for Companies registered at S No. 6, & 7 centers begins on 10th October, 2019

Mock Interview & G.D. schedule at various centres:

Centre	Date
Mumbai, New Delhi, Chennai, Kolkata, Bangalore, Ahmedabad, Hyderabad, Jaipur & Pune, Bhubaneswar, Chandigarh, Coimbatore, Indore, Kanpur, Noida & Thane, Durgapur & Ernakulam or any other Centre	3-7 th September,2019

Orientation Schedule:

No.	Centre	Dates
1.	New Delhi & Chennai	14 th September,2019
2.	Mumbai, Kolkata & Kanpur	15 th September,2019
3.	Bangalore	22 nd September,2019
4.	Ahmedabad	23 rd September,2019
5.	Hyderabad, Jaipur, Pune	24 th September,2019

Registration Fee:

- Registration fee of Campus Placement Programme (September-October, 2019) is Rs. 500/- per candidate (inclusive of taxes) by online mode Credit card/Debit Card/Net Banking.

General Guidelines:

1. **Secure membership** of ICAI immediately after passing CA final examination.
2. Quote the Membership no. or acknowledgement receipt no. issued, upon submission of Form-2, on the online portal for campus registration. Else, fill the online **undertaking which Pop up on the page** state by which date you will submit that membership Form-2.
3. Quote MCS completion certificate no. or mention its expected date of enrollment while registering on the placement portal.
4. For online registration please visit: <https://cmib.icai.org> and generate your password.
5. Then put your CA Final Roll No. to login at <https://cmib.icai.org>
6. Check the accuracy of the data already available on the portal concerning your candidature.
7. Fill all the column/fields with care and caution as furnishing any incomplete or incorrect information may cause cancellation of your candidature during the course of campus interview.
8. Secure the unique Centre code such as DEL/MUM/KOL/CHE etc.
9. After successful completion of your Registration, take a print out of the profile and photo identity card and that is to be produced while visiting for attending Orientation Programme and Campus Interview on or after 7th September 2019.
10. In the event of not being selected in bigger centre but wish to change the smaller centre, you can do so through portal on 7th – 8th October, 2019 (up to 5:00 P.M.).
11. Attend Orientation Programme (which is mandatory) at any of the 9 bigger centers and one smaller centre, irrespective of the fact whether you have been shortlisted by any company till the date that event be held.
12. Attend Mock Interview & G.D. (which is optional) at any specified centre. But once given consent, it is mandatory to attend.
13. Strictly adhere to the dress code mentioned in the site https://cmib.icai.org/postedcontent/adminuploads/RECOMMENDED_DRESS_CODE_FOR_MEMBERS_OF_ICAI.pdf
14. Collect ICAI Lanyard immediately after marking your attendance in a venue, before attending the interview and carry it all along.
15. **The shortlisting status of various companies as well as information regarding Written/Psychometric test etc. will go to respective candidate's login; keep on viewing your login ID at (<https://cmib.icai.org>) regularly.**
16. You are free to choose maximum 4 companies of your choice and give consent for attending those interviews on specified date(s) for bigger and smaller centres, in the event of not being selected at a bigger centre.
17. Try to attend interview of all the companies for which you have given consent.
18. Information regarding selection by the company will be reflected in candidate's login. Fill the **Declaration Form online** having your name/centre code through your login, before 7:00 A.M. of subsequent day of declaration of result. You can accept the offer of **only one company** of your choice.
19. Strictly adhere to the date by which the company wants you to join or you may fix a convenient date through mutual agreement.
20. Share your views and suggestion **online through** Feedback Form, once you complete interview.

21. Food stuffs would be available at the venue according to Orientation Programme and interview schedule.
22. Be at venue at least **half an hour before** the schedule of events such as, Orientation and Campus interview to facilitate checking of your identity.
23. Group Discussion timing will be 9 A.M. to 10 A.M; Interview will begin from 10 A.M. and you need to face so according to convenience of the company for which you gave consent.
24. Get Company related queries if any, clarified, such as, its future prospects, and place of posting etc. then and there, before signing the Declaration Form.
25. If you are not in genuine need of a job, avoid registering for Campus Placement Programme.
26. If your article-ship will be completed after 31st October, 2019 please wait for next campus.
27. **Only shortlisted candidates would be allowed** to enter the venue during the days of campus interview.
28. Carry original mark-sheets only, if it was specifically required by the company that shortlisted you.
29. Stay present at the venue till you have completed attending all the interviews or gave consent to a particular company.
30. Organizations usually expect candidates to be available for joining them immediately; so, avoid registering for campus if you are to serve notice period for more than one month.
31. **Avoid blocking an opportunity, which other candidate(s) could secure**, due to your indecisiveness such as, not giving consent after being shortlisted, not attending interview after giving consent, not signing the Declaration Form after being finally selected or not joining the company after signing the Declaration Form.
32. **It is mandatory to attend the interview after giving consent to the company, before a candidate finally selected by any organisation.**
33. CMI&B of ICAI only acts as a facilitator and selection of candidate is purely at the discretion of company concerned.

Special permission to be obtained from CMI&B Secretariat:

A candidate who has completed MCS/Articleship but yet to attain 21 years of age to secure ICAI membership, is required to seek special permission through email at cajob@icai.in , for attending Campus.

Commitment Charges:

In the event of not joining the company after signing the Declaration Form, candidates have to pay a Commitment Charges of Rs. 5,000/ (Rupees Five Thousand) and such behaviour would be viewed seriously as it blocks the opportunity of others and affects the schedule of that company.

For Registration/ Guidance/Queries, please write at cajob@icai.in or contact at 011-30110491/450 between 2:00 pm to 5:00 pm only.

Disclaimer: The CMI&B of ICAI reserves the rights to change its policy regarding the programme, dates, venue etc., at any point of time as per its discretion.