

## Announcement for Candidates

### ***Important dates:***

- Registration for December, 2021 (November 2021 cycle) pass out candidates begins on 15<sup>th</sup> February'22 and will end on 21<sup>st</sup> February'22.
- Candidates who passed out prior to December, 2021 (November 2021 cycle) but could not apply in regular campus due to certain reasons, specified below, are now eligible for February-March'22 campus and their online registration begins on 1<sup>st</sup> February'22.

<b>Clearance of Final Examination of Chartered Accountancy Course</b>	<b>Completion of Articleship</b>
December, 2021 (November 2021 cycle)	Completing their articleship by 30 <sup>th</sup> April, 2022
July, 2021 (May 2021 cycle) whose CA Final results were declared in verification after 27 <sup>th</sup> October, 2021.	Completing their articleship between 1 <sup>st</sup> November, 2021 and 30 <sup>th</sup> April, 2022 and have not applied in earlier Campus Placement Programme.

- Last date of registration for both the categories will be **22<sup>nd</sup> February'22** and no extension of date will be possible. Candidates may opt for one bigger (Ahmedabad, Bengaluru, Chennai, Hyderabad, Jaipur, Kolkata, Mumbai, Delhi & Pune) and one smaller centre (Bhubaneswar, Chandigarh, Coimbatore, Durgapur, Ernakulam, Indore, Kanpur, Nagpur, Noida, Rajkot, Thane & Visakhapatnam). For candidates opting only for smaller centres, registration will remain open till 24<sup>th</sup> March, 2022.

### **Campus Interview Schedule –**

<b>No.</b>	<b>Centre</b>	<b>Dates</b>
1	Mumbai	10 <sup>th</sup> , 12 <sup>th</sup> , 14 <sup>th</sup> , 16 <sup>th</sup> , 17 <sup>th</sup> , 21 <sup>st</sup> & 23 <sup>rd</sup> March, 2022
2	Delhi	11 <sup>th</sup> , 15 <sup>th</sup> , 17 <sup>th</sup> , 22 <sup>nd</sup> , 24 <sup>th</sup> , 25 <sup>th</sup> & 26 <sup>th</sup> March, 2022
3	Bengaluru	12 <sup>th</sup> , 14 <sup>th</sup> , 16 <sup>th</sup> , 17 <sup>th</sup> , 21 <sup>st</sup> & 23 <sup>rd</sup> March, 2022
4	Chennai	14 <sup>th</sup> , 16 <sup>th</sup> , 17 <sup>th</sup> , 21 <sup>st</sup> , 23 <sup>rd</sup> & 25 <sup>th</sup> March, 2022
5	Kolkata	15 <sup>th</sup> , 17 <sup>th</sup> , 22 <sup>nd</sup> , 24 <sup>th</sup> , 25 <sup>th</sup> & 26 <sup>th</sup> March, 2022
6	Ahmedabad & Hyderabad	22 <sup>nd</sup> , 23 <sup>rd</sup> & 24 <sup>th</sup> March, 2022
7	Jaipur & Pune	24 <sup>th</sup> , 25 <sup>th</sup> & 26 <sup>th</sup> March, 2022
8	Durgapur, Nagpur & Rajkot	13 <sup>th</sup> April, 2022
9	Ernakulam & Visakhapatnam	16 <sup>th</sup> April, 2022
10	Kanpur	18 <sup>th</sup> & 19 <sup>th</sup> April, 2022
11	Noida & Thane	20 <sup>th</sup> & 21 <sup>st</sup> April, 2022
12	Bhubaneswar & Chandigarh	22 <sup>nd</sup> & 23 <sup>rd</sup> April, 2022
13	Coimbatore & Indore	25 <sup>th</sup> & 26 <sup>th</sup> April, 2022

**Dates for registration, short listing, consent and Written Test/Psychometric Test/ (if any) giving**

S. No.	Centre	Last date for organization registration	Last date of online short listing by organizations (Ist round)	Online Consent giving by Candidates (Ist Round)	2 <sup>nd</sup> round online short listing by organizations	Online Consent giving by Candidates (2nd Round)	Written Test /Psychometric Test (if any)
1	Mumbai & New Delhi	22 <sup>nd</sup> February, 2022	23 <sup>rd</sup> – 28 <sup>th</sup> February, 2022	1 <sup>st</sup> – 2 <sup>nd</sup> March, 2022	3 <sup>rd</sup> – 4 <sup>th</sup> March, 2022	5 <sup>th</sup> March, 2022	8 <sup>th</sup> March, 2022
2	Bengaluru, Chennai & Kolkata	22 <sup>nd</sup> February, 2022	23 <sup>rd</sup> – 28 <sup>th</sup> February, 2022	1 <sup>st</sup> – 2 <sup>nd</sup> March, 2022	3 <sup>rd</sup> – 4 <sup>th</sup> March, 2022	5 <sup>th</sup> March, 2022	10 <sup>th</sup> March, 2022
3	Ahmedabad, Hyderabad, Jaipur & Pune	22 <sup>nd</sup> February, 2022	23 <sup>rd</sup> – 28 <sup>th</sup> February, 2022	1 <sup>st</sup> – 2 <sup>nd</sup> March, 2022	3 <sup>rd</sup> – 4 <sup>th</sup> March, 2022	5 <sup>th</sup> March, 2022	17 <sup>th</sup> March, 2022
4	Durgapur, Ernakulam, Kanpur, Nagpur, Rajkot & Visakhapatnam	30 <sup>th</sup> March, 2022	31 <sup>st</sup> March – 5 <sup>th</sup> April, 2022	6 <sup>th</sup> – 7 <sup>th</sup> April, 2022	8 <sup>th</sup> April, 2022	9 <sup>th</sup> April, 2022	On the day of Interview
5	Bhubaneswar, Chandigarh, Coimbatore, Indore, Noida & Thane	30 <sup>th</sup> March, 2022	31 <sup>st</sup> March – 5 <sup>th</sup> April, 2022	6 <sup>th</sup> – 7 <sup>th</sup> April, 2022	8 <sup>th</sup> April, 2022	9 <sup>th</sup> April, 2022	18 <sup>th</sup> April, 2022

**Notes: 1. Sharing of database for Companies registered at S. No. 1, 2 & 3 centres begins on 23<sup>rd</sup> February, 2022**

**2. Sharing of database for Companies registered at S No. 4 & 5 centres begins on 31<sup>st</sup> March, 2022**

**General Guidelines:**

1. **Obtain membership** of ICAI immediately after passing CA final examination.
2. Quote the Membership no. or acknowledgement receipt no. issued, upon submission of Form-2, on the online portal for campus registration. Else, fill the online **undertaking which Pops up on the page** state by which date you will submit that membership Form-2.
3. Quote MCS completion certificate no. or mention expected date of enrolment while registering on the placement portal. MCS batch should start before 10<sup>th</sup> March, 2022.
4. For online registration please visit: <https://cmib.icai.org> and generate your password.
5. Then punch your CA Final Roll No. to login at <https://cmib.icai.org>
6. In case it shows that data unavailable then share mark sheet of both group of CA Final Exam at [cajob@icai.in](mailto:cajob@icai.in)
7. Check the accuracy of the data already available on the portal concerning your candidature.
8. Fill all the columns/fields with care and caution as furnishing any incomplete or incorrect information may cause cancellation of your candidature during the course of campus interview.
9. Obtain the unique Centre code such as DEL/MUM/KOL/CHE etc.
10. Photo Id can be generated after 8<sup>th</sup> March, 2022
11. In the event of not being selected in bigger centre but wish to change the smaller centre, you can do so through portal on 28<sup>th</sup> – 29<sup>th</sup> March, 2022 (up to 5:00 P.M.).
12. Strictly adhere to the dress code mentioned in the site [https://cmib.icai.org/postedcontent/adminuploads/RECOMMENDED\\_DRESS\\_CODE\\_FOR\\_MEMBERS\\_OF\\_ICAI.pdf](https://cmib.icai.org/postedcontent/adminuploads/RECOMMENDED_DRESS_CODE_FOR_MEMBERS_OF_ICAI.pdf)
13. **The shortlisting status of various companies as well as information regarding Written/Psychometric/Interview test etc. will go to respective candidate's login; keep on viewing your login ID at (<https://cmib.icai.org>) regularly.**
14. You are free to choose maximum 4 companies of your choice out of the companies that shortlisted you and give consent for attending those interviews on specified date(s) for bigger and smaller centres, in the event of not being selected at a bigger centre.

15. Try to attend interview of all the companies for which you have given consent.
16. Information regarding selection by the organization will be reflected in candidate's login. Fill the **Declaration Form online** having your name/centre code through your login, before 7:00 AM of subsequent day of declaration of result. You can accept the offer of **only one organization** of your choice.
17. Strictly adhere to the date by which the company wants you to join or you may fix a convenient date through mutual agreement.
18. Share your views and suggestion **online through** Feedback Form, once you complete interview.
19. Get Company related queries if any, clarified, such as, its future prospects, and place of posting etc. before signing the Declaration Form.
20. **If you are not in genuine need of a job, avoid registering for Campus Placement Programme.**
21. If your article-ship will be completed after 30<sup>th</sup> April, 2022 please wait for next campus.
22. **Only shortlisted candidates would be allowed** to appear for campus interview.
23. The timing for the Interviews at all days shall be from **9:00 A.M. to 6:00 P.M** as far as possible.
24. Interviews will be conducted through **virtual mode** on the platform convenient to the participating organization as per the roster prepared by ICAI.
25. Link for attending virtual interview will be shared by organization to all consented candidate on their registered e-mail id. Subject to Government guidelines, safety protocols and feasibility, interviews might be organized by physical mode too.
26. Candidates are advised to be online, preferably on their laptop or desktop with audio & visual facility, roughly 30 minutes prior to their interview slot.
27. **ICAI simply acts as a facilitator to bring the recruiter and NQCs together.**
28. Organizations usually expect candidates to be available for joining them immediately; so, **avoid registering for campus if you are to serve notice period for more than one month.**
29. **Avoid blocking an opportunity, which other candidate(s) could get**, due to your indecisiveness such as, not giving consent after being shortlisted, not attending interview after giving consent, not signing the Declaration Form after being finally selected or not joining the company after signing the Declaration Form.
30. It is mandatory to attend the interview after giving consent to the organization, before a candidate finally selected by any organization.
31. The CMI&B of ICAI only acts as a facilitator and selection of candidate is purely at the discretion of organization concerned.

**Commitment Charges:**

In the event of not joining the company after signing the Declaration Form, candidates have to pay a **Commitment Charges of Rs. 5,000/ (Rupees Five Thousand)** and such behavior would be viewed seriously as it **blocks the opportunity of others and affects the plans of that company.**

**Special permission to be obtained from CMI&B Secretariat:**

A candidate who has completed GMCS(MCS)/Articleship but yet to attain 21 years of age to secure ICAI membership, is required to seek special permission through email at [cajob@icai.in](mailto:cajob@icai.in) , for attending Campus.

**For Registration/ Guidance/Queries, please** write at [cajob@icai.in](mailto:cajob@icai.in) or contact at 011-30110550/491 between 2 pm to 5 pm only.

**Disclaimer:** The CMI&B of ICAI reserves the right to change its policy regarding the programme, dates, venue etc., at any point of time as per its discretion.