

Announcement for Candidates

Important dates:

- Registration for Nov-Dec, 2020 pass out candidates begins on 6th February'21 and will end on 12th Feb'21.
- Candidates who passed out prior to Nov'19 but could not apply in regular campus due to certain reasons, specified below, are now eligible for February-March'21 and their online registration begins on 2nd February'21

Clearance of Final Examination of Chartered Accountancy Course	Completion of Articleship
November, 2020	Completing their articleship by 30 th April, 2021
Nov 2019 / May 2019 or whose CA Final results were declared in verification after 13 th March, 2020.	Completing their articleship between 1 st May, 2020 and 30 th April, 2021 and have not applied in earlier Campus Placement Programme.

- Last date of registration for both the categories will be **12th February'21** and no extension of date will be possible. Candidates may opt for one bigger (Ahmedabad, Bengaluru, Chennai, Hyderabad, Jaipur, Kolkata, Mumbai, New Delhi & Pune) and one smaller centre (Bhubaneswar, Chandigarh, Coimbatore, Durgapur, Ernakulam, Indore, Kanpur, Noida, Thane & Visakhapatnam). For candidates opting only for smaller centres, registration will remain open till 12th March'21.

Campus Interview Schedule –

No.	Centre	Dates
1	Mumbai & New Delhi	4 th , 5 th , 6 th , 8 th , 9 th & 10 th March, 2021
2	Bengaluru	5 th , 6 th , 8 th , 9 th & 10 th March, 2021
3	Chennai	6 th , 8 th , 9 th , 10 th & 11 th March, 2021
4	Kolkata	8 th , 9 th , 10 th , 11 th & 12 th March, 2021
5	Ahmedabad, Jaipur, Pune & Hyderabad	9 th , 10 th & 11 th March, 2021
6	Durgapur, Ernakulam & Visakhapatnam	31 st March, 2021
7	Kanpur	31 st March & 1 st April, 2021
8	Bhubaneswar, Chandigarh, Coimbatore, Indore, Noida & Thane	31 st March & 1 st April, 2021

Dates for registration, short listing, consent and Written Test/Psychometric Test/ (if any) giving

S. No.	Centre	Last date for organization registration	Last date of online short listing by organizations (Ist round)	Online Consent giving by Candidates (Ist Round)	2 nd round online short listing by organizations	Online Consent giving by Candidates (2nd Round)	Written Test /Psychometric Test (if any)
1	Mumbai & New Delhi	16 th February, 2021	16 th – 22 nd February, 2021	23 rd - 25 th February, 2021	26 th – 27 th February, 2021	28 th February, 2021	2 nd March, 2021
2	Bengaluru, Chennai & Kolkata	16 th February, 2021	16 th – 22 nd February, 2021	23 rd - 25 th February, 2021	26 th – 27 th February, 2021	28 th February, 2021	3 rd March, 2021
3	Ahmedabad, Hyderabad, Jaipur & Pune	16 th February, 2021	16 th – 22 nd February, 2021	23 rd - 25 th February, 2021	26 th – 27 th February, 2021	28 th February, 2021	5 th March, 2021
4	Durgapur, Ernakulam, Kanpur & Visakhapatnam	15 th March, 2021	18 th – 23 rd March, 2021	24 th March, 2021	25 th March, 2021	26 th March, 2021	On the day of Interview
5	Bhubaneswar, Chandigarh, Coimbatore, Indore, Noida & Thane	15 th March, 2021	18 th – 23 rd March, 2021	24 th March, 2021	25 th March, 2021	26 th March, 2021	30 th March, 2021

Notes: 1. Sharing of database for Companies registered at S. No. 1, 2 & 3 centres begins on 16th February, 2021
2. Sharing of database for Companies registered at S No. 4 & 5 centres begins on 18th March, 2021

Orientation Programme Schedule:

Sl No.	Centre	Dates
1	Mumbai, New Delhi & Kanpur	3 rd March, 2021
2	Bangalore	4 th March, 2021
3	Chennai	5 th March, 2021
4	Kolkata	7 th March, 2021
5	Ahmedabad, Hyderabad, Jaipur & Pune	8 th March, 2021

General Guidelines:

1. **Secure membership** of ICAI immediately after passing CA final examination.
2. Quote the Membership no. or acknowledgement receipt no. issued, upon submission of Form-2, on the online portal for campus registration. Else, fill the online **undertaking which Pop up on the page** state by which date you will submit that membership Form-2.
3. Quote MCS completion certificate no. or mention its expected date of enrolment while registering on the placement portal. MCS batch should start before 4th March, 2021.
4. For online registration please visit: <https://cmib.icai.org> and generate your password.
5. Then put your CA Final Roll No. to login at <https://cmib.icai.org>
6. In case it shows that data unavailable then share mark sheet of both group of CA Final Exam at cajob@icai.in
7. Check the accuracy of the data already available on the portal concerning your candidature.
8. Fill all the column/fields with care and caution as furnishing any incomplete or incorrect information may cause cancellation of your candidature during the course of campus interview.
9. Secure the unique Centre code such as DEL/MUM/KOL/CHE etc.
10. Photo Id can be generated after 21st February, 2021
11. In the event of not being selected in bigger centre but wish to change the smaller centre, you can do so through portal on 15th – 16th March, 2021 (up to 5:00 P.M.).
12. Strictly adhere to the dress code mentioned in the site https://cmib.icai.org/postedcontent/adminuploads/RECOMMENDED_DRESS_CODE_FOR_MEMBERS_OF_ICAI.pdf
13. **The shortlisting status of various companies as well as information regarding Written/Psychometric/Interview test etc. will go to respective candidate's login; keep on viewing your login ID at (<https://cmib.icai.org>) regularly.**
14. You are free to choose maximum 4 companies of your choice and give consent for attending those interviews on specified date(s) for bigger and smaller centres, in the event of not being selected at a bigger centre.
15. Try to attend interview of all the companies for which you have given consent.
16. Information regarding selection by the organization will be reflected in candidate's login. Fill the **Declaration Form online** having your name/centre code through your login, before 7:00 AM of subsequent day of declaration of result. You can accept the offer of **only one organization** of your choice.
17. Strictly adhere to the date by which the company wants you to join or you may fix a convenient date through mutual agreement.
18. Share your views and suggestion **online through** Feedback Form, once you complete interview.
19. Get Company related queries if any, clarified, such as, its future prospects, and place of posting etc. before signing the Declaration Form.
20. **If you are not in genuine need of a job, avoid registering for Campus Placement Programme.**
21. If your article-ship will be completed after 30th April, 2021 please wait for next campus.
22. **Only shortlisted candidates would be allowed** to appear for campus interview.
23. The timing for the Interviews at all days shall be from **9:00 A.M. to 6:00 P.M** as far as possible.
24. Interviews will be conducted through **virtual mode** by the platform convenient to the participating organization as per the roster prepared by ICAI.
25. Link for attending virtual interview will be shared by ICAI to all consented candidate on their registered e-mail id. Subject to Government guidelines, safety protocols and feasibility, interviews might be organized by physical mode too.
26. Candidates are advised to be online, preferably on their laptop or desktop with audio & visual facility, roughly 30 minutes prior to their interview slot.
27. **ICAI simply acts as a facilitator to bring the recruiter and NQCs together.**
28. Organizations usually expect candidates to be available for joining them immediately; so, **avoid registering for campus if you are to serve notice period for more than one month.**
29. **Avoid blocking an opportunity, which other candidate(s) could secure**, due to your indecisiveness such as, not giving consent after being shortlisted, not attending interview after giving consent, not signing the Declaration Form after being finally selected or not joining the company after signing the Declaration Form.
30. It is mandatory to attend the interview after giving consent to the organization, before a candidate finally selected by any organization.
31. The CMI&B of ICAI only acts as a facilitator and selection of candidate is purely at the discretion of organization concerned.

Commitment Charges:

In the event of not joining the company after signing the Declaration Form, candidates have to pay a **Commitment Charges of Rs. 5,000/ (Rupees Five Thousand)** and such behavior would be viewed seriously as it **blocks the opportunity of others and affects the schedule of that company**.

Special permission to be obtained from CMI&B Secretariat:

A candidate who has completed GMCS(MCS)/Articleship but yet to attain 21 years of age to secure ICAI membership, is required to seek special permission through email at cajob@icai.in , for attending Campus.

For Registration/ Guidance/Queries, please write at cajob@icai.in or contact at 011-30110491/548 between 2 pm to 5 pm only.

Disclaimer: The CMI&B of ICAI reserves the right to change its policy regarding the programme, dates, venue etc., at any point of time as per its discretion.