

## Announcement for Candidates

### **Important dates:**

- Registration for May 2023 pass out candidates begins on 22<sup>nd</sup> July 2023 and will end on 30<sup>th</sup> July 2023.
- Candidates who passed out prior to May 2022 examinations but could not apply in regular campus due to certain reasons, specified below, are now eligible for August-September 2022 campus and their online registration begins on 01<sup>st</sup> July 2022.

Clearance of Final Examination of Chartered Accountancy Course	Completion of Articleship
May 2023	Completing their articleship by 31 <sup>st</sup> October, 2023
November 2022 whose CA Final results were declared in verification of marks after 21 <sup>st</sup> February 2023.	Completing their articleship between 1 <sup>st</sup> Nov 2023 and 31 <sup>st</sup> April 2023 and have not applied in earlier Campus Placement Programme.

- Last date of registration for both the above categories will be **30<sup>th</sup> July 2022** and no extension of date will be possible. Candidates may opt for one bigger (Ahmedabad, Bengaluru, Chennai, Hyderabad, Jaipur, Kolkata, Mumbai, Delhi & Pune) and one smaller center (Bhubaneswar, Bhopal, Chandigarh, Coimbatore, Durgapur, Ernakulam, Indore, Kanpur, Lucknow, Nagpur, Noida, Patna, Rajkot, Ranchi, Raipur, Thane, Vadodara & Visakhapatnam). For candidates opting only for smaller centers, registration will remain open till 11<sup>th</sup> September 2022.

### Campus Interview Schedule –

No.	Centre	Dates
1	Mumbai	21 <sup>st</sup> , 23 <sup>rd</sup> , 25 <sup>th</sup> , 29 <sup>th</sup> August 31 <sup>st</sup> & 4 <sup>th</sup> September, 2023
2	Delhi	22 <sup>nd</sup> , 24 <sup>th</sup> , 28 <sup>th</sup> , 30 <sup>th</sup> August 1 <sup>st</sup> & 4 <sup>th</sup> September, 2023
3	Bengaluru	23 <sup>rd</sup> , 25 <sup>th</sup> , 28 <sup>th</sup> August 30 <sup>th</sup> , 1 <sup>st</sup> & 5 <sup>th</sup> September, 2023
4	Chennai	24 <sup>th</sup> , 28 <sup>th</sup> , 30 <sup>th</sup> August 1 <sup>st</sup> , 5 <sup>th</sup> & 8 <sup>th</sup> September, 2023
5	Kolkata	25 <sup>th</sup> , 29 <sup>th</sup> , 31 <sup>st</sup> August 4 <sup>th</sup> , 6 <sup>th</sup> , & 8 <sup>th</sup> September, 2023
6	Ahmedabad & Hyderabad	22 <sup>nd</sup> , 25 <sup>th</sup> , 29 <sup>th</sup> , 31 <sup>st</sup> August 5 <sup>th</sup> , 8 <sup>th</sup> September, 2023
7	Jaipur & Pune	21 <sup>st</sup> , 23 <sup>rd</sup> , 25 <sup>th</sup> , 31 <sup>st</sup> August 4 <sup>th</sup> , 6 <sup>th</sup> September, 2023
8	Durgapur, Nagpur, Rajkot, Lucknow, Raipur, Bhopal, Ernakulam, Visakhapatnam, Patna, Vadodara & Ranchi	26 <sup>th</sup> September, 2022
9	Kanpur	25 <sup>th</sup> & 27 <sup>th</sup> September, 2023
10	Noida & Thane	26 <sup>th</sup> & 29 <sup>th</sup> September, 2023
11	Bhubaneswar, Chandigarh, Coimbatore & Indore	29 <sup>th</sup> September & 1 <sup>st</sup> October, 2023

**Dates for registration, short listing, consent and Written Test/Psychometric Test/ (if any) giving**

S. No.	Centre	Last date for organization registration	Last date of online short listing by organizations (1st round)	Online Consent giving by Candidates (1st Round)	2 <sup>nd</sup> round online short listing by organizations	Online Consent giving by Candidates (2nd Round)	Written Test/ Psychometric Test (If any)
1	Mumbai & New Delhi	26 <sup>th</sup> July, 2023	2 <sup>nd</sup> -6 <sup>th</sup> August, 2023	8 <sup>th</sup> -9 <sup>th</sup> August, 2023	10 <sup>th</sup> -11 <sup>th</sup> August, 2023	12 <sup>th</sup> August, 2023	16 <sup>th</sup> August, 2023
2	Bengaluru, Chennai & Kolkata	26 <sup>th</sup> July, 2023	2 <sup>nd</sup> -6 <sup>th</sup> August, 2023	8 <sup>th</sup> -9 <sup>th</sup> August, 2023	10 <sup>th</sup> -11 <sup>th</sup> August, 2023	12 <sup>th</sup> August, 2023	17 <sup>th</sup> August, 2022
3	Ahmedabad, Hyderabad, Jaipur & Pune	26 <sup>th</sup> July, 2023	2 <sup>nd</sup> -6 <sup>th</sup> August, 2023	8 <sup>th</sup> -9 <sup>th</sup> August, 2023	10 <sup>th</sup> -11 <sup>th</sup> August, 2023	12 <sup>th</sup> August, 2023	18 <sup>th</sup> August, 2022
4	Bhopal, Durgapur, Ernakulam, Kanpur, Lucknow, Nagpur, Patna, Raipur, Rajkot, Ranchi, Vadodara & Visakhapatnam	8 <sup>th</sup> September, 2023	12 <sup>th</sup> -14 <sup>th</sup> September, 2023	15 <sup>th</sup> -17 <sup>th</sup> September, 2023	19 <sup>th</sup> September, 2023	21 <sup>st</sup> September, 2023	22 <sup>nd</sup> September, 2023
5	Bhubaneswar, Chandigarh, Coimbatore, Indore, Noida & Thane	8 <sup>th</sup> September, 2023	12 <sup>th</sup> -14 <sup>th</sup> September, 2023	15 <sup>th</sup> -17 <sup>th</sup> September, 2023	19 <sup>th</sup> September, 2023	21 <sup>st</sup> September, 2023	22 <sup>nd</sup> September, 2023

Notes: 1. Sharing of database for recruiters registered at S. No. 1, 2 & 3 centers begin on 2<sup>nd</sup> August 2022  
 2. Sharing of database for recruiters registered at S No. 4 & 5 centers begins on 12<sup>th</sup> September 2022

**Mock Interview-Schedule**

Centre	Interview Date
Mumbai	16 <sup>th</sup> , 17 <sup>th</sup> , 18 <sup>th</sup> and 21 <sup>st</sup> August, 2023
Delhi	17 <sup>th</sup> , 18 <sup>th</sup> , 21 <sup>st</sup> and 22 <sup>nd</sup> August, 2023
Bengaluru	18 <sup>th</sup> , 21 <sup>st</sup> , 22 <sup>nd</sup> and 23 <sup>rd</sup> August, 2023
Chennai	21 <sup>st</sup> , 22 <sup>nd</sup> , 23 <sup>rd</sup> and 24 <sup>th</sup> August, 2023
Kolkata	22 <sup>nd</sup> , 23 <sup>rd</sup> , 24 <sup>th</sup> and 25 <sup>th</sup> August, 2023
Ahmedabad	24 <sup>th</sup> , 25 <sup>th</sup> , 28 <sup>th</sup> and 29 <sup>th</sup> August, 2023
Hyderabad	24 <sup>th</sup> , 25 <sup>th</sup> , 28 <sup>th</sup> and 29 <sup>th</sup> August, 2023
Jaipur	24 <sup>th</sup> , 25 <sup>th</sup> , 28 <sup>th</sup> and 29 <sup>th</sup> August, 2023
Pune	24 <sup>th</sup> , 25 <sup>th</sup> , 28 <sup>th</sup> and 29 <sup>th</sup> August, 2023

NOTE-Please note attending mock interview is not mandatory but while filling Campus Placement registration form if the candidate opts for mock interview, then it is obligatory to attend the mock interview as per the date and time selected by the candidate.

### General Guidelines:

1. **Obtain membership** of ICAI immediately after passing CA final examination.
2. Quote the Membership no. or acknowledgement receipt no. issued, upon submission of Form-2, on the online portal for campus registration. Else, fill the online **undertaking which Pops up on the page** state by which date you will submit that membership Form-2, which should be not later than 15<sup>th</sup> November 2022.
3. Quote MCS completion certificate no. or mention expected date of enrolment while registering on the placement portal. MCS batch should start before 22<sup>nd</sup> August 2022.
4. For online registration please visit: <https://cmib.icai.org> and generate your password.
5. Then punch your CA Final Roll No. to login at <https://cmib.icai.org>
6. In case it shows that data unavailable then share mark sheet of both group of CA Final Exam at [cajob@icai.in](mailto:cajob@icai.in)
7. Check the accuracy of the data already available on the portal concerning your candidature.
8. Fill all the columns/fields with care and caution as furnishing any incomplete or incorrect information may cause cancellation of your candidature during the course of campus interview.
9. Obtain the unique Centre code such as DEL/MUM/KOL/CHE etc. from the Portal itself.
10. Photo ID can be generated after 12<sup>th</sup> August 2022
11. In the event of not being selected in bigger centre but wish to change the smaller centre, you can do so through portal on 10<sup>th</sup> – 11<sup>th</sup> September 2023 (up to 5:00 P.M.).
12. Strictly adhere to the dress code mentioned in the site [https://cmib.icai.org/postedcontent/adminuploads/RECOMMENDED\\_DRESS\\_CODE\\_FOR\\_MEMBERS\\_OF\\_ICAI.pdf](https://cmib.icai.org/postedcontent/adminuploads/RECOMMENDED_DRESS_CODE_FOR_MEMBERS_OF_ICAI.pdf)
13. **The shortlisting status of various companies as well as information regarding Written/Psychometric/Interview test etc. will go to respective candidate's login; keep on viewing your login ID at (<https://cmib.icai.org>) regularly.**
14. You are free to choose maximum 4 companies of your choice out of the companies that shortlisted you and give consent for attending those interviews on specified date(s) for bigger and smaller centers, in the event of not being selected at a bigger centre.
15. Try to attend interview of all the companies for which you have given consent.
16. Information regarding selection by the organization will be reflected in candidate's login immediately after the organization has selected the candidate. Fill the **Declaration Form online** having your name/centre code through your login, before 7:00 AM of subsequent day of declaration of result or as per the deadline given by the recruiter, which could be a very short deadline. You can accept the offer of **only one organization** of your choice.
17. Strictly adhere to the date by which the company wants you to join or you may fix a convenient date through mutual agreement.
18. Share your views and suggestion **online through Feedback Form**, once you complete interview.
19. Get Company related queries if any, clarified, such as, its future prospects, and place of posting etc. before signing the Declaration Form.
20. **If you are not in genuine need of a job, avoid registering for Campus Placement Programme.**
21. **If your article-ship will be completed after 31<sup>st</sup> October 2023 please wait for next campus.**
22. **Only shortlisted candidates, who mark consent in the Portal within the specified dates, would be allowed to appear for campus interview.**
23. The timing for the Interviews at all days shall be from 9:00 A.M. to 6:00 P.M as far as possible.
24. Interviews will be conducted through **virtual mode** on the platform convenient to the participating organization as per the roster prepared by ICAI.
25. Link for attending virtual interview will be shared by organization to all consented candidate on their registered e-mail ID.
26. Candidates are advised to be online, preferably on their laptop or desktop with audio & visual facility, roughly 30 minutes prior to their interview slot.
27. **ICAI simply acts as a facilitator to bring the recruiter and NQCA's together.**
28. Organizations usually expect candidates to be available for joining them immediately; so, **avoid registering for campus if you are to serve notice period for more than one month.**
29. **Avoid blocking an opportunity, which other candidate(s) could get**, due to your indecisiveness such as, not attending interview after giving consent, not signing the Declaration Form after being finally selected or not joining the company after signing the Declaration Form.
30. It is mandatory to attend the interview after giving consent to the organization, before a candidate finally selected by any organization.
31. The CMI&B of ICAI only acts as a facilitator and selection of candidate is purely at the discretion of organization concerned.

**Commitment Charges:**

In the event of not joining the company after signing the Declaration Form, candidates have to pay a Commitment Charges of Rs. 5,000/ (Rupees Five Thousand) and such behavior would be viewed seriously as it blocks the opportunity of others and affects the plans of that company.

**Special permission to be obtained from CMI&B Secretariat:**

A candidate who has completed GMCS(MCS)/Articleship but yet to attain 21 years of age to secure ICAI membership, is required to seek special permission through email at [cjob@icai.in](mailto:cjob@icai.in), for attending Campus.

**For Registration/ Guidance/Queries, please** write at [cjob@icai.in](mailto:cjob@icai.in) or contact at 011-30110550/491 between 2 pm to 5 pm only.

**Disclaimer:** The CMI&B of ICAI reserves the right to change its policy regarding the programme, dates, venue etc., at any point of time as per its discretion.